



BE SAFE | BE SURE | B SQUARED

Hello,

With the way social media is these days, we here at Bsquared Intel wanted to give you a resource to help you locate the privacy setting sections of some of the four most used social media platforms.

In the pages below, you will find a guide for navigating to the privacy settings section for:

- Facebook
- Twitter
- Instagram
- Snapchat

We hope this is helpful as a first step to making better privacy choices for your social media accounts and sparks curiosity to explore other security settings. For our security offerings, please visit bsquaredintel.com or [click here to fill out our contact form for more information](#).

Thank you for your support!

Cheers,
Your team at Bsquared Intel

Don't forget to follow us on social media:
[Facebook](#)

This guide is accurate as of March 25th, 2019

Facebook – Web version – www.facebook.com

1. Log into Facebook.
2. Click on the upside down arrow to see menu selections.
3. Click on “Settings.”
4. Click on “Privacy.”
5. Use the Privacy Settings and Tools to adjust Facebook’s privacy to your liking.
6. The other sections that recommend adjusting for privacy related stuff are:
 - “Timeline and Tagging”
 - “Location”
 - “Blocking”
 - “Face Recognition”
 - “Apps and Websites”
 - “Instant Games”
 - “Business Integrations”
 - “Ads”

The following are screenshots to walk you through getting to the “Privacy” section.

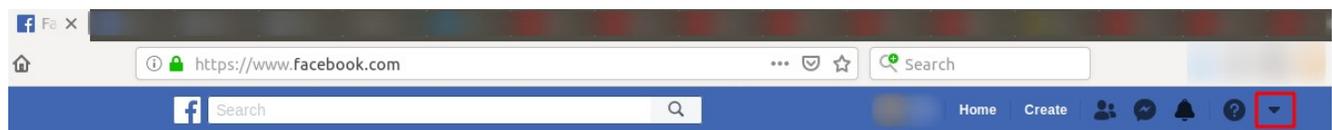


Figure 1: Once logged in to Facebook, click on the upside down triangle, which we boxed out in red. This opens up a menu with several selections.

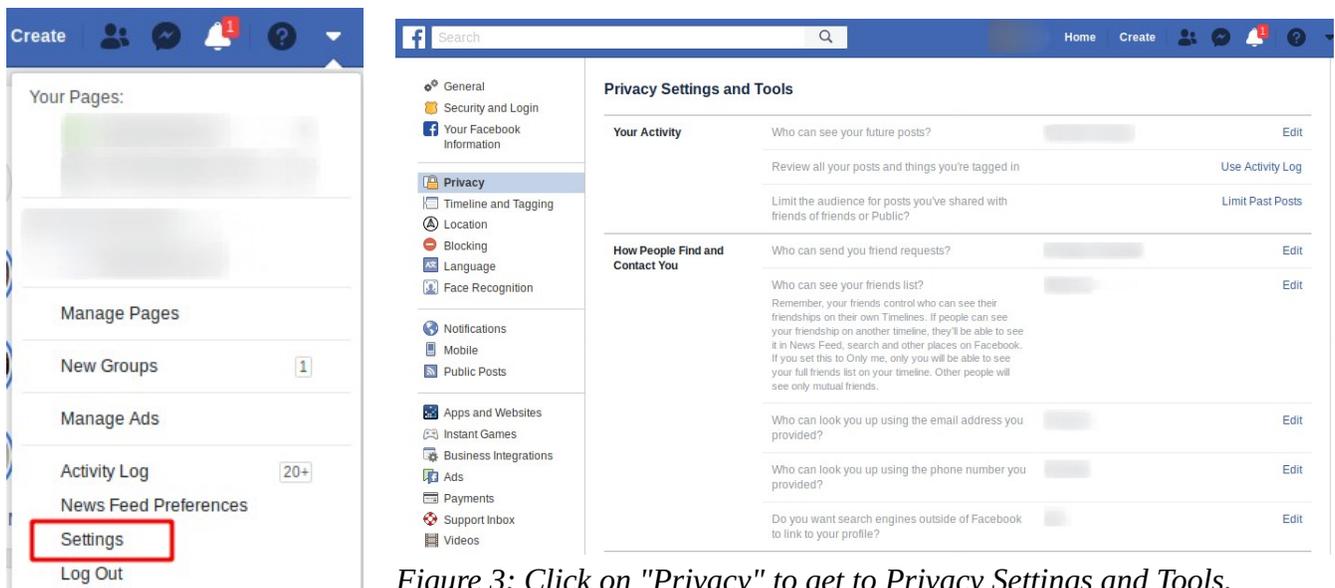


Figure 3: Click on "Privacy" to get to Privacy Settings and Tools.

Figure 2: Selection menu. To get to privacy setting click on "Settings"

Facebook – Mobile app

1. Log into the Facebook mobile app.
2. Tap on the menu icon (three horizontal lines).
3. Tap on “Settings & Privacy.”
4. Tap on “Settings.”
5. Scroll down to the “Privacy” section.

Note that there are similar settings that also exist in the web version of Facebook. Look for these on the mobile app.

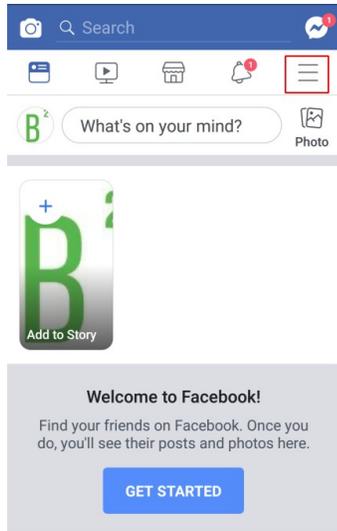


Figure 1: Tap on menu, which we outlined in a red box.

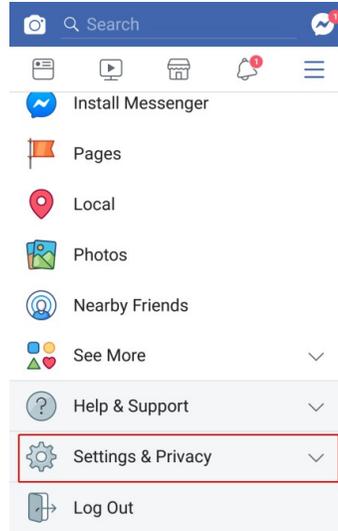


Figure 2: Tap on "Settings & Privacy."

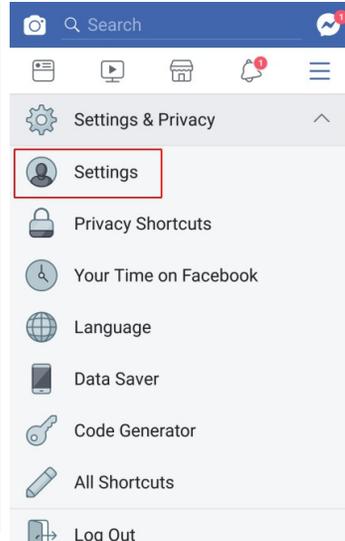


Figure 3: Tap on "Settings."

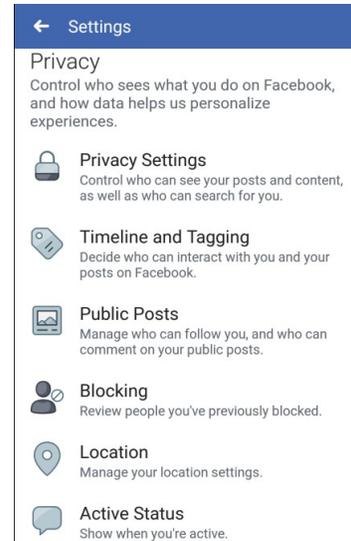


Figure 4: This is the privacy section you're looking for.

Twitter – Web version – twitter.com

1. Log into Twitter.
2. Click on “Profile and Settings” in the upper right corner.
3. Click on “Settings and Privacy.”
4. Click on “Privacy and safety” and then adjust these privacy settings to your liking.



Figure 1: "Profile and Settings" is located in the upper right of your profile. We put a red box around it to highlight its location.

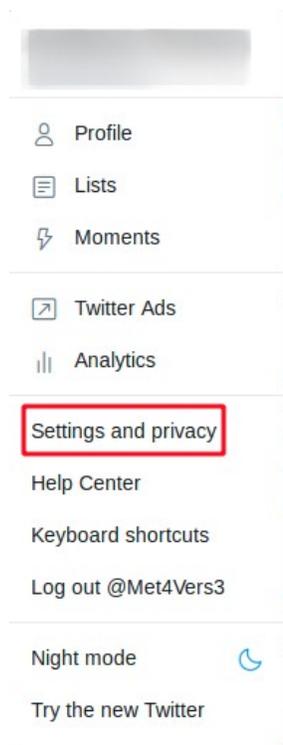


Figure 2: This is the menu that appears after selecting "Profile and Settings." Once at this menu, select "Settings and privacy."

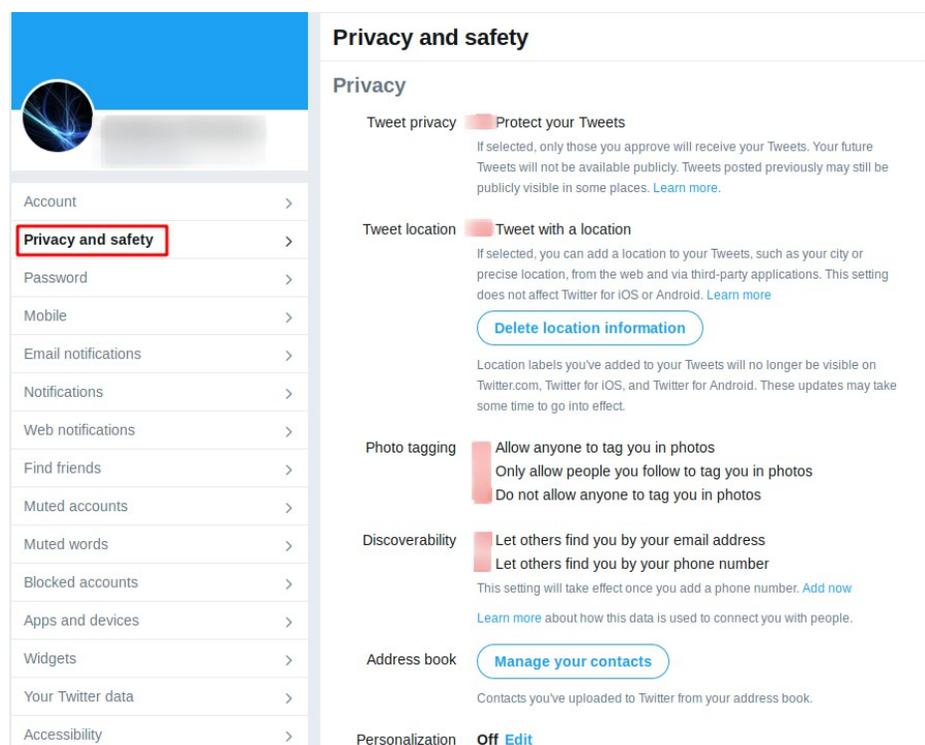


Figure 3: To get to privacy controls, click on "Privacy and safety," which is shown in this screenshot.

Twitter – Mobile app

1. Log into the Twitter mobile app.
2. Tap on your avatar in the upper left corner to get to the “Profile and Settings” menu and tap on “Settings and privacy.”
3. Tap “Privacy and safety” on the next screen.
4. Go through the “Privacy and safety” section and make adjustments to your liking.



Figure 1: "Profile and Settings" menu. Once here, tap on "Settings and privacy."

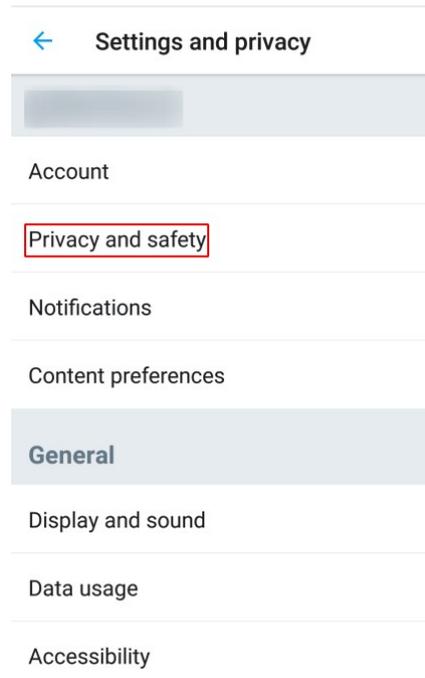


Figure 2: "Settings and privacy" section. At this screen, tap "Privacy and safety."

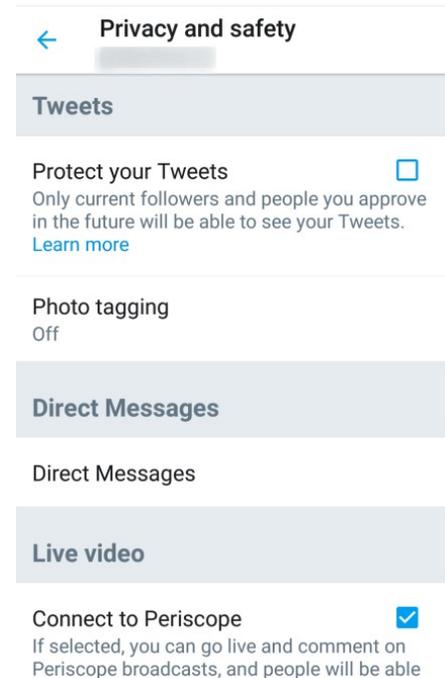


Figure 3: "Privacy and safety" section. Make the appropriate adjustments for your privacy requirements.

Instagram – Web version – instagram.com

1. Log into Instagram.
2. Click on the icon that looks like a person.
3. Click on the icon that looks like a gear.
4. At the menu that pops up, click “Privacy and Security” to access these settings and adjust to your liking.

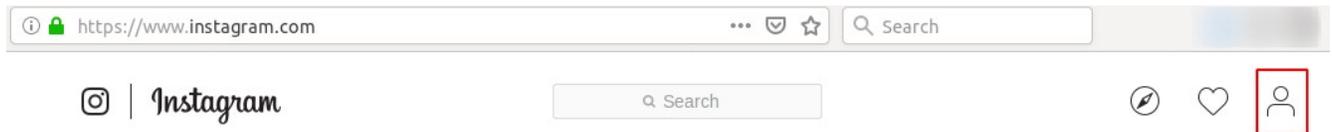


Figure 1: After logging in, click on the icon that looks like a person. We highlighted this in the red box.

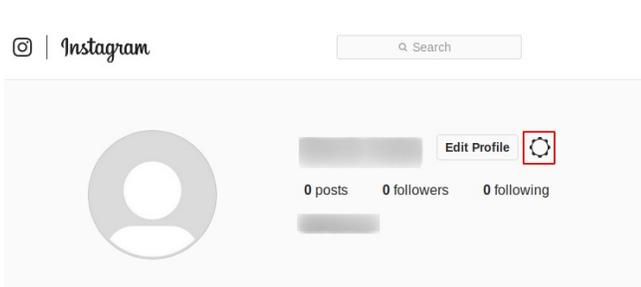


Figure 2: Click on the icon that looks like a gear that we put a red box around. This causes a menu of options to pop up.

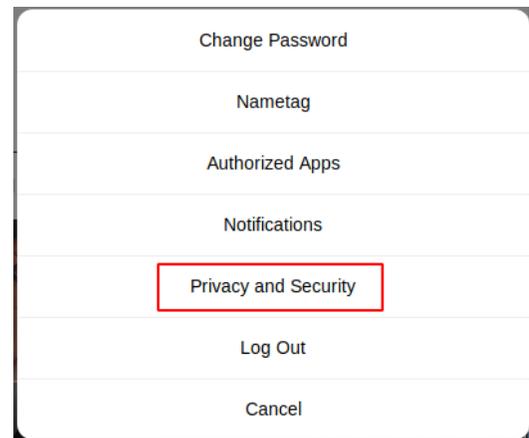


Figure 3: At the menu of options, click on "Privacy and Security."

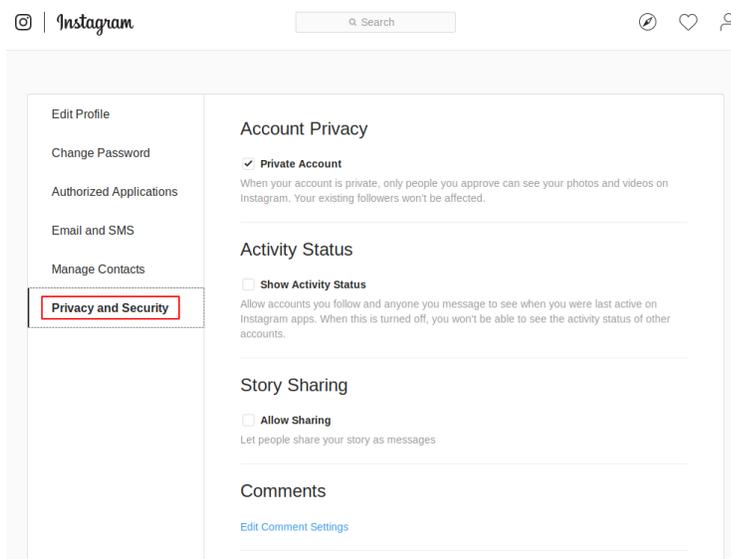


Figure 4: You are now at the "Privacy and Security" settings. Adjust these options to your liking.

Instagram – Mobile app

1. Log into the Instagram mobile app.
2. Tap on icon that looks like a person. It's located in the lower right corner.
3. In the upper right corner tap on the menu icon (the three horizontal lines) and then another screen will slide out. On this new screen, at the bottom is "Settings."
4. Tap on "Settings."
5. On the next screen, tap on "Privacy and Security."
6. You are now at the "Privacy and Security" settings. Adjust the settings to your liking.

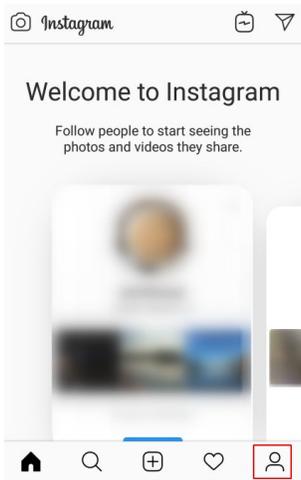


Figure 1: Once logged in, tap the icon that looks like a person located at the bottom right corner of the app.

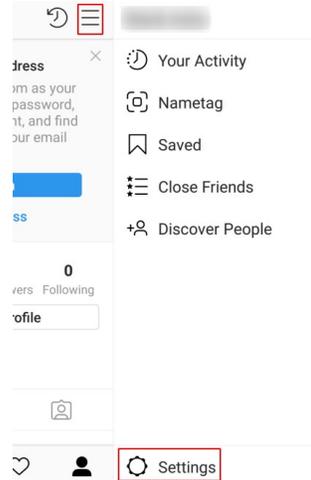


Figure 2: Tap on the menu icon in upper right corner (the three horizontal lines), it will shift over as another screen slides out. Tap on "Settings" on this new screen.

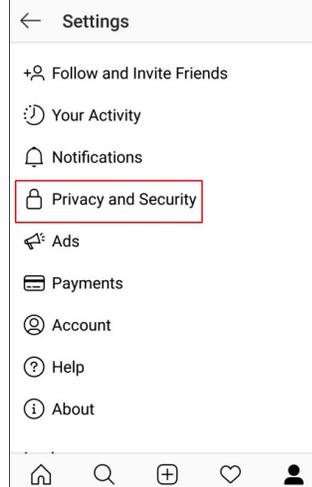


Figure 3: At the "Settings" screen, tap on "Privacy and Security."

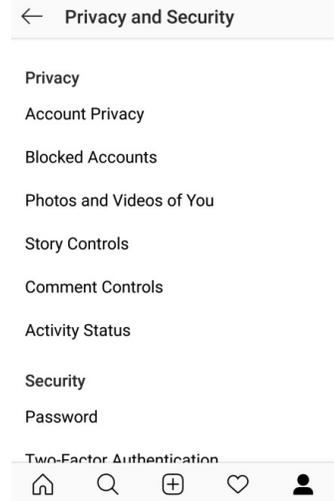


Figure 4: Now you can make adjustments to the privacy and security settings available to you in the app.

Snapchat – Mobile app

1. Log into the Snapchat mobile app.
2. You are then brought to the screen where your camera is now activated. In the upper left corner tap on the icon that looks like a person.
3. You are now at a screen where your profile is located. To get to your settings, tap on the gear in the upper right corner.
4. You are now at Snapchat's settings screen.
5. Scroll down to the section that says "Privacy."
6. At the "Privacy" section, tap on the available settings and adjust them to your liking.

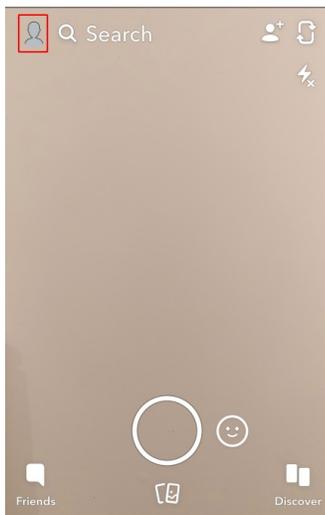


Figure 1: Once at the screen where you see your camera is open, click on the icon that looks like a person in the upper left corner.

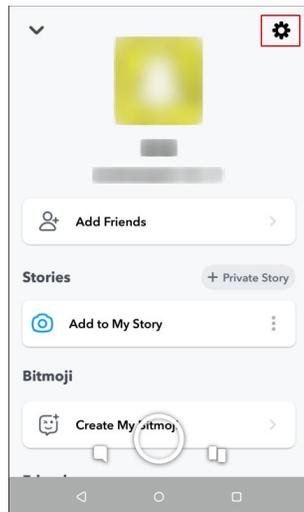


Figure 2: This is the screen you are at now. This is your profile. In the upper right corner, click on the gear to get to your account settings.

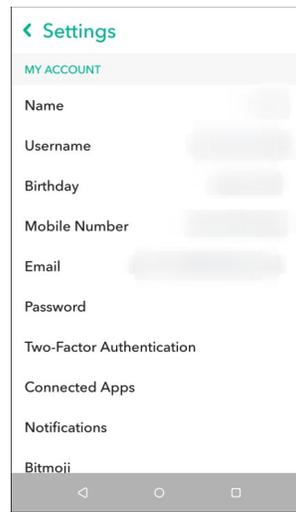


Figure 3: This is the "Settings" page. Scroll down to where it says "Privacy."

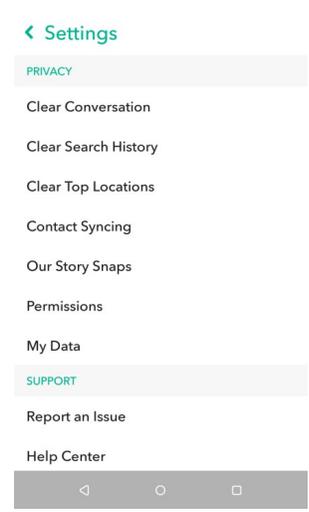


Figure 4: This is the "Privacy" section of your account settings. Tap on each item to adjust them to your liking.